

SPOONER MEMORIAL LIBRARY
Employment Application



APPLICANT INFORMATION

Last Name		First & Middle		Date	
Street Address			Apartment /Unit #		
City		State		ZIP	
Phone		Cell Phone			
Date Available		E-mail			
Position Applied for					
Are you a citizen of the United States?		YES	NO	If no, are you authorized to work in the U.S.?	
				YES	NO
Have you ever worked for the City of Spooner or the Library?		YES	NO	If so, when?	
Have you ever been convicted of a felony?		YES	NO	If yes, explain.	
Are you at least 14 years old?		YES	NO	If no, when will you turn 14?	

EDUCATION

High School		Address	
From	To	Did you graduate?	YES NO Degree
College		Address	
From	To	Did you graduate?	YES NO Degree
Other		Address	
From	To	Did you graduate?	YES NO Degree

REFERENCES			
<i>Please list three professional references.</i>			
Full Name		Relationship	
Company		Email or Phone	
Address			
Full Name		Relationship	
Company		Email or Phone	
Address			
Full Name		Relationship	
Company		Email or Phone	
Address			

PREVIOUS EMPLOYMENT					
Company			Phone		
Address			Supervisor		
Job Title		Starting Salary	\$	Ending Salary	\$
Responsibilities					
From	To	Reason for Leaving			
May we contact your previous supervisor for a reference?		YES	NO		
Company			Phone		
Address			Supervisor		
Job Title		Starting Salary	\$	Ending Salary	\$
Responsibilities					
From	To	Reason for Leaving			
May we contact your previous supervisor for a reference?		YES	NO		

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in termination.

Signature

Date

Email your completed application to Angie Bodzislaw at director@spoonerlibrary.org or drop it off at the front desk.



NOTE: Your application MUST include a Letter of Interest to be considered.