



## Spokane Memorial Library Board of Trustees

### Minutes for April 24, 2026 Meeting

Spokane Memorial Library – 421 High Street, Spokane, WI  
5:00 pm

#### 1. Call to Order

- Kevan called the meeting to order at 5:00 pm.
- Present: Banker, Bruce, Clair, Gagnon, Johnson, Kevan, Oja, Waltz
- Absent: Ford
- Other Attendees: Bodzislav (Director)

#### 2. Action Items

- Approval of Agenda – Motion by Gagnon; 2<sup>nd</sup> by Clair. Motion carried.
- Approval of Previous Minutes – Motion by Kevan with the amendment to change the wording of Outreach Updates to read 10 hours per week, not 10 hours per day; 2<sup>nd</sup> by Clair. Motion carried.
- Approval of Monthly Vouchers #49-73, totaling \$15,308.47. – Motion by Kevan; 2<sup>nd</sup> by Johnson. Motion carried.

#### 3. Public Comment

- None

#### 4. Unfinished Business

- 5 minutes for futuristic thinking per the Strategic Plan – The Board discussed looking into opportunities for fun things at the new library.
- “Building for Books & Beyond” – OPN met with the core group to continue pre-design work. There was a discussion on what areas and services should be included in the new library as OPN, in alignment with the other two space needs assessments, suggested a 20,000 square foot library. The scaled down design was 14,000 to 15,750 square feet and eliminated the children’s play area, decreased collection space, decreased the program space by 40 seats, cut the larger meeting room in half, and decreased the size of the Maker Space. OPN released the structural assessment of the old town hall, remarking that the shell of the structure is in worse shape than anticipated

and would need significant work to reinforce. Bodzislav reminded the Board that a Community Engagement Event will be held on May 5<sup>th</sup> from 5:00-7:00 pm. This event provides an opportunity for the community to speak with the architects and leave feedback on the future project.

- Biannual Review of Library Policies – The Board reviewed Articles 5-7 with no changes. The Board will review Articles 8-9 at the next meeting.

## **5. New Business**

- Crack Report – Bodzislav reported that there has been a slight increase of ¼ inches to some of the cracks in the children’s section and shifting of trim up to ½ inch as well as lowering of the bookshelves by ½ inch in the north most corner. The engineer did give a full report in the last two years and did not have concerns. Bodzislav sent the updates to the engineer and has not heard back.
- Election of Officers – No new names were put forward. Motion by Oja to keep the existing officer positions – Kevan (President), Waltz (Vice President), Bruce (Secretary); 2<sup>nd</sup> by Clair. Motion carried.
- Square Footage of New Library – The Board discussed the need to adjust the square footage of the future library noting the areas that OPN and the core group already had to cut just to get to 15,750 (3,750 more than previously approved by the Board). To increase the size of the community/program space, increase the size of one meeting room, and add back the play space and square footage needed to make the collection more accessible, the Board agreed a larger footprint was necessary. Banker shared her experience at another library where they cut much needed community space and regretted it later. Kevan noted that they should build the library for the needs of the community now rather than have to do another capital campaign in the near future. Motion by Oja to approve OPN designing for a 17,500 square foot library; 2<sup>nd</sup> by Banker. Motion carried.

## **6. Reports**

- Director’s Update – The library was awarded several grants recently: Wisconsin Humanities – Converse + Connect, \$4,000; PBS America@250,

\$500, DPI Teen Inclusive Internship, \$2,500; ALA Libraries Transforming Communities, \$10,000; Washburn County AODA Mini-grant, \$957.

- Foundation Update – Bodzislaw reported the Foundation directors discussed possible fundraising ideas such as a Bakeless Bake Sale, a 50/50 raffle, and 100 Women Who Care. Clair mentioned author LeAnne Smith Harder was willing to speak at a fundraiser as well.
- Outreach Update – The Seed Library is going well. Bookmobile is still waiting on recall repair. Katy will be meeting with Hilltop Apartments to help them start a library and share brochures and flyers of upcoming programs.
- Review Financial Report – The amount of the building fund is \$63,838.70.
- Review Statistics – Circulation is about the same as last year. Digital circulation (Libby) has increased. Food resource use has increased more than likely with the rising cost of food and the closure of Ruby's Pantry.

## **7. Adjournment**

- Motion by Kevan to adjourn at 6:07 pm; 2<sup>nd</sup> by Oja. Motion carried.
- Next Meeting – May 26, 2026 @ 5:00 pm, Spooner Memorial Library.
- Note: Bruce will be absent at next meeting, Clair will act as secretary.

Submitted by Secretary, Christine Bruce.