



## Spoooner Memorial Library Board of Trustees

### Minutes for March 23, 2026 Meeting

Spoooner Memorial Library – 421 High Street, Spoooner, WI

5:00 pm

#### 1. Call to Order

- Kevan called the meeting to order at 5:00 pm
- Present: Bruce, Clair, Gagnon, Kevan, Johnson, Waltz
- Absent: Banker, Ford, Oja
- Other Attendees: Bodzislaw (Director), Nick Koverman (City Admin.), Ann Focht (Spoooner Health Social Services Director)

#### 2. Action Items

- Approval of Agenda – Motion by Clair; 2<sup>nd</sup> by Waltz. Motion carried.
- Approval of Previous Minutes – Motion by Waltz (with corrected spelling of Banker); 2<sup>nd</sup> by Gagnon. Motion carried.
- Approval of Monthly Vouchers #28 - #48, totally \$13,229.79 – Motion by Kevan; 2<sup>nd</sup> Johnson. Motion carried.

#### 3. Public Comment

- Ann Focht joined the meeting to fulfill a goal to attend meetings of organizations she cares about. As the Social Service Director at Spoooner Health, and on a Leadership Team with Washburn County, Focht was interested in learning about what the library does for the community and the outreach programs it offers.

#### 4. Unfinished Business

- 5 minutes for futuristic thinking per the Strategic Plan – Johnson suggested that we think about more traditional colors and seating for the new library, as the current trend is seemingly towards bright colors and modern seating, and these fashions may become outdated in a few years.

Clair said that the 1st of May is Free Comic Book Day, where comic book shops all over the country give out comic books, and perhaps we could give out free comic books at the library, getting comic publishers to donate comics. The Director will look into the possibility of holding a comic book swap.

Koverman said that he had attended a County Emergency Management Planning meeting, where a need for warming centers was discussed. The new library was suggested as one of the potential venues for this and he will look into additional funds from the County for the library.

The Director also said that Feed My People is working on an Emergency Management Plan in case of food shortages and the library is going to partner with them.

- “Building for Books & Beyond” – The Director said that OPN has not finished the evaluation of the old town hall yet. They will issue a report once the evaluation is complete.

Next Steps - A core team has been selected for the pre-planning of the new library design consisting of Bodzislav (Director), Koverman (City administrator), Kevan (Chair of the Board) Katy Larson (Outreach Librarian) and Beth Murphy (community resident). There will be a launch meeting planned soon which will consist of 2 days of brain storm meetings.

The Director has submitted an Appropriation Request through Tammy Baldwin’s office, which is a request for funding for our library project. As part of the application process, the library received several Letters of Support for the project.

- Approval of Revised Employee Handbook – Motion by Johnson; 2<sup>nd</sup> by Waltz. Motion carried.

## **5. New Business**

- Biannual Review of Library Policies – Motion by Waltz to amend the wording in Article 4, Section 1 to ‘regular meeting;’ 2<sup>nd</sup> by Bruce. Motion carried. The Board will review Article V at the next meeting.

## **6. Reports**

- Director’s Update –
  - Congratulations to Audrey Kevan on 15 years of being on the Library Board! The Director presented Kevan with a certificate and commended her on all her hard work and her dedication.

- Welcome Sandy Clabo, new Library Assistant Substitute.
- The Director reported on her visit to National Library Legislative Day, saying that her trip to Washington D.C. was beneficial. She met with staff in the offices of Wisconsin legislators and was able to advocate for rural libraries, learned new advocacy skills, and became more educated on how federal funds support American libraries.
- The library team attended Team Training Day, including a Poverty Simulation Training put on by the library, Healthy WashCo, and Lakeland Family Resource Center.
- The Director reminded the Trustees of April Officer elections.
- Foundation Update – The Foundation now has a receipt book.
- Outreach and Program Updates – Katy organized an Odds to Art Contest, using surplus craft materials at the library. This was very popular with 28 submissions. Pictures of winners are on display in the library. Nicki received a teen internship grant, for a teen to work at the library from June - August, working 10 hours a day to create a project. This post will be advertised. The Teen Lock-in, which was in partnership with the Oaks, was very successful. There will be a Nature based program that supports teen mental health called Wild & Well that will meet twice a month. The book mobile is still off the road due to a recall issue, but books are still getting out. Kevan said she will chase the recall with the vehicle manufacturer. The new Spring 2026 Newsletter is now available. There is something for everyone.
- Review Financial Report – Reviewed.
- Review Statistics – Patron count is at 5,390, total visitors to the library for January and February equal 8,335.

## **7. Adjournment**

- Motion by Waltz to adjourn at 5:59 p.m.; 2<sup>nd</sup> by Johnson. Motion carried

## **Next Meeting**

- Date: Friday, April 24, 2026
- Time: 5:00 pm
- Location: Spooner Memorial Library – 421 High Street, Spooner, WI 54801

Submitted by Secretary, Christine Bruce.