



Spoooner Memorial Library Board of Trustees

Minutes for February 12, 2026 Meeting

Spoooner Memorial Library – 421 High Street, Spoooner, WI
5:00 pm

1. Call to Order

- Waltz called the meeting to order at 5:00 pm
- Present: Banker, Bruce, Clair, Gagnon, Johnson, Waltz
- Absent: Ford, Kevan, Oja
- Other Attendees: Bodzislaw (Director)

2. Action Items

- Approval of Agenda – Motion by Bank; 2nd by Johnson. Motion carried.
- Approval of Previous Minutes – Motion by Johnson; 2nd by Gagnon. Motion carried.
- Approval of Monthly Vouchers #15-27, totaling \$28,870.50 – Motion by Waltz; 2nd by Johnson. Motion carried.

3. Public Comment

- None

4. Unfinished Business

- 5 minutes for futuristic thinking per the Strategic Plan – The Board discussed the possibility of offering physical activity events such as ping pong groups to help hand and mind coordination. April 25th is Make Movement Day and the Director will look into partnering with The Oak.
- “Building for Books & Beyond” – Possible dates were given for the soft start for the newly hired architects OPN. This will be the launch meeting for the predesign.

5. New Business

- Approval of 2025 Annual Report – Motion by Waltz; 2nd by Clair. Motion carried.
- Approval of 2026 NWLN Compliance Agreement – Motion by Johnson; 2nd by Bruce. Motion carried.

- Discussion on Employee Handbook Additions and Amendments – Discussed sections 1c, 2c, 2d, 2f, 2h, 3b, 3c2, 4g, 4i, 4k, 5b1, 5b8, 5b4, 5c4, 5d1, 5d3, 5h1, 7a, 9a, Attachment 3, and Attachment 4. Bodzislav will ask for clarity on sick leave benefit before next meeting. No action taken.
- Discussion on Bi-Annual review of Library Policies. Reviewed Mission and Vision. No action taken.

6. Reports

- Director's Update –
 - Reminder of April Officer Elections.
 - Bodzislav, Clair, and Bruce attended Wisconsin Library Legislative Day and gave a report. They met with Representative Duke Tucker, a staffer for Senator Romaine Quinn, a staffer for Senator Jesse James, a staffer for Representative Angela Stroud, and a staffer for Representative Chanz Green. As this year was a non-budget year, the reason for the trip was to thank the Legislators for their support in the last budget cycle. Additionally, they advocated and updated the Legislators on the building project and building needs at Spooner Memorial Library. They gave them an invitation to visit the library as well.
- Outreach Update – The bookmobile continues to be off the road as a result of a recall. Katy and team continue to provide outreach services including daycare story times and food security resources.
- Strategic Plan – Updates are coming along well.
- Foundation – There is now a webpage for the Foundation with a built-in giving option. Receipt books have been ordered.
- Review Financial Report – The library has enough funds in the building account to fund the pre-design portion of the building project but will need additional funds to move from pre-design through schematic design.
- Review Statistics – Bodzislav shared statistics from 2025 including: 7,085 more checkouts for a total of 102,918. 62,258 visitors (down 191), 2,782 more interlibrary loans and a significant increase in the use of our WisCat service, 408 more programs/activities participants for a total of 14,485. 798

more uses of the internet (computers/Wi-Fi) for a total of 12,329. 130 more programs/activities for a total of 468. Almost 500 new patrons.

7. Adjournment

Next Meeting

- Motion by Johnson to adjourn at 6:22 pm; 2nd by Clair. Motion carried.
- Date: Monday, March 23, 2026 **(Note – one day earlier than usual)**
- Time: 5:00 pm
- Location: Spooner Memorial Library – 421 High Street, Spooner, WI 54801

Submitted by Secretary, Christine Bruce.