

SPOONER LIBRARY FOUNDATION, INC.

Board of Directors Meeting
Spooner Memorial Library
421 High Street, Spooner, WI
December 17, 2025 at 5:30 PM

MINUTES

A. CALL TO ORDER – Meeting called to order by Clair at 5:30 p.m.

B. ROLL CALL – Chris Bruce, Sam Clair, Audrey Kevan, Angie Bodzislaw, Nicole Tims

C. APPROVE AGENDA – Motion by Bodzislaw to approve the agenda with January meeting date change. Second by Kevan. Motion carried.

D. APPROVAL OF PREVIOUS MINUTES – Motion by Kevan to approve previous minutes with amended meeting start time, 5:30 p.m. instead of 5:00 p.m. Second by Bruce. Motion carried.

E. APPROVAL OF FINANCIAL REPORT – Bodzislaw updated directors on the Giving Tuesday fundraiser. Motion by Tims to approve the Financial Report. Second by Kevan. Motion carried.

F. PUBLIC COMMENT – None.

G. UNFINISHED BUSINESS –

1. Update – Foundation Website: Bodzislaw updated directors that the website is still incomplete due to library system staff working on accessibility updates on websites.
2. Discuss – Marketing Plan: Bodzislaw updated directors that a foundation facebook page was created which has started to accrue followers.
3. Discuss/Possible Action – Office Supply Purchase: Bodzislaw updated directors that thank you cards and stamps were purchased but receipt books have not been ordered as Bodzislaw is awaiting a response from White Birch. Directors discussed ordering elsewhere if necessary. Bodzislaw requested the ability to purchase address labels. Motion by Bruce for purchase of address labels. Second by Clair. Motion carried.

H. NEW BUSINESS –

1. Discuss/Possible Action – Open a Zeffy Account for Online Giving: Bodzislaw discussed findings of research in online giving platforms and suggested the directors consider Zeffy as it does not charge a fee for use, only a suggested donation, and it also seems more user friendly than Stripe. Motion by Clair to approve opening a Zeffy account for online giving. Second by Kevan. Once the website is up and running Zeffy can be embedded into it.
2. Discuss/Possible Action – Future Fundraising: Directors agreed that this item should consistently be on the agenda as to not lose sight of it. Some fundraising ideas were discussed including a winter fundraiser and a read-a-thon.

I. PRESIDENT'S REPORT –

1. President's Report – None

J. NEXT MEETING – January 21, 2026 at 5:30 p.m.

L. ADJOURN – Motion by Tims to adjourn. Second by Kevan. Motion carried. Meeting adjourned at 6:00 p.m.

Submitted by Angie Bodzislaw, Secretary