

SPOONER MEMORIAL LIBRARY

Board of Trustees Meeting

421 High Street, Spooner, WI

December 22, 2025 at 5:00 PM

AGENDA

A. CALL TO ORDER –

B. ROLL CALL –

C. APPROVAL OF AGENDA –

D. APPROVAL OF PREVIOUS MINUTES –

E. APPROVAL OF MONTHLY VOUCHERS –

F. PUBLIC COMMENT –

G. UNFINISHED BUSINESS –

1. The Board and Director will devote 5 minutes to futuristic thinking per the Strategic Plan
2. Discuss/Possible Action – Revisit Hotspot Policy
3. Discuss/Possible Action – “Building for Books & Beyond”
 - a. Update – Contractor Feedback
 - b. Update – RFQ Updates

H. NEW BUSINESS –

1. Discuss/Possible Action – RFQ Interviews – Review/Edit Interview Invitation Document
2. Discuss/Possible Action – Set Early February Meeting Date to Accommodate Annual Report Deadline
3. Discuss/Possible Action – Early Voucher Approval

I. LIBRARIAN'S REPORT –

1. Director's Report
 - a. Statistics
 - b. Outreach Update
2. Other Reports – Foundation Update

J. FINANCIAL REPORT –

2025: **TOTAL EXPENDITURES FOR 2025 = \$ 560,378.62**

TOTAL REVENUE FOR 2025 = \$ 671,980.60

REPLACEMENTS = \$ 374.41

LIBRARY DONATIONS= \$ 8,463.01

LIBRARY DONATIONS RESTRICTED = \$ 6,139.00

GRANTS = \$ 1,629.65

COUNTY CONTRIBUTIONS = \$ 251,877.72

GENERAL PROPERTY TAXES = \$ 192,000.00

INTEREST OTHER SOURCES = \$ 1,418.12

CAPITAL OUTLAY REVENUE = \$ 0.00

MISCELLANEOUS REVENUE = \$ 0.00

BUILDING FUND REVENUE = \$ 210,078.69

DONATION CARRYOVER REVENUE = \$ 0.00

SAVING ACCOUNT BALANCES

UNDESIGNATED FUNDS ACCOUNT = \$103,644.75

SAVINGS = \$63,487.78

BUILDING FUND = \$67,497.23

RETIREMENT/SICK LEAVE = \$10,000.00

BOOKMOBILE REPAIR/REPLACEMENT = \$8,078.21

K. NEXT MEETING –January 27, 2026, 5:00 p.m. (Including Architect Interviews)

L. ADJOURN

Please call 715-635-2792 for accommodations.