

SPOONER MEMORIAL LIBRARY

Board of Trustees Meeting
421 High Street, Spooner, WI
June 24, 2025 at 5:00 PM

A. CALL TO ORDER –

B. ROLL CALL –

C. APPROVAL OF PREVIOUS MINUTES –

D. APPROVAL OF MONTHLY VOUCHERS –

E. PUBLIC COMMENT –

F. UNFINISHED BUSINESS –

1. The Board and Director will devote 5 minutes to futuristic thinking per the Strategic Plan
2. “Expanding for Books & Beyond”
 - a. Update on Acquisition of Fire Hall
 - b. Communication Plan for Building Project
3. Discuss/Possible Action – Biannual Review of Employee Handbook – Attachments I, III, IV, V, VI (Library Director Position Description, Disciplinary Action, Harassment, Confidentiality, Background Check) – Link to Employee Handbook with suggested edits which are highlighted can be found at <https://spoonerlibrary.org/library-board/>

G. NEW BUSINESS –

1. Discuss/Possible Action – Budget 2026

H. LIBRARIAN'S REPORT –

1. Director’s Report
 - a. Outreach Updates
 - b. Upcoming Events
2. Other Reports –

I. FINANCIAL REPORT –

2025: **TOTAL EXPENDITURES FOR 2025 = \$ 377,837.07**

TOTAL REVENUE FOR 2025 = \$ 447,779.65

REPLACEMENTS = \$ 201.95

LIBRARY DONATIONS= \$ 3,129.91

LIBRARY DONATIONS RESTRICTED = \$ 3,189.00

GRANTS = \$ 1,000.00

COUNTY CONTRIBUTIONS = \$ 251,877.72

GENERAL PROPERTY TAXES = \$ 192,000.00

INTEREST OTHER SOURCES = \$ 702.73

CAPITAL OUTLAY REVENUE = \$ 0.00

MISCELLANEOUS REVENUE = \$ 0.00

BUILDING FUND REVENUE = \$ 201,236.06

DONATION CARRYOVER REVENUE = \$ 0.00

SAVING ACCOUNT BALANCES

UNDESIGNATED FUNDS ACCOUNT = \$103,644.75

SAVINGS = \$63,487.78

BUILDING FUND = \$58,654.60

RETIREMENT/SICK LEAVE = \$10,000.00

BOOKMOBILE REPAIR/REPLACEMENT = \$8,078.21

J. NEXT MEETING – July 22, 2025 at 5:00 PM

K. ADJOURN

Please call 715-635-2792 for accommodations.