

## **SPOONER MEMORIAL LIBRARY**

Board of Trustees Meeting  
421 High Street, Spooner, WI  
March 25, 2025 at 5:00 PM

### **A. CALL TO ORDER –**

### **B. ROLL CALL –**

### **C. APPROVAL OF PREVIOUS MINUTES –**

### **D. APPROVAL OF MONTHLY VOUCHERS –**

### **E. PUBLIC COMMENT –**

### **F. UNFINISHED BUSINESS –**

1. The Board and Director will devote 5 minutes to futuristic thinking per the Strategic Plan
2. “Expanding for Books & Beyond”
  - a. Update on Acquisition of Fire Hall
  - b. History of Fire Hall
  - c. Update from Capital Campaign Committee
  - d. Philanthropist Letter
  - e. Grant Update
3. Reminder – Officer Elections (April)
4. Discuss/Possible Action – Biannual Review of Employee Handbook – Section 1: Library Overview, Section 2: Terms of Employment, Section 3: Orientation, Training, & Continuing Education – Link to Employee Handbook with suggested edits which are highlighted can be found at <https://spoonerlibrary.org/library-board/>

### **G. NEW BUSINESS –**

1. Discuss/Possible Action – Acquisition of Fire Hall
2. Discuss/Possible Action – Assessment of Fire Hall

### **H. LIBRARIAN'S REPORT –**

1. Director’s Report
  - a. Outreach Updates
  - b. Upcoming Events – Spring 2024 Newsletter
2. Other Reports –

### **I. FINANCIAL REPORT –**

2025: **TOTAL EXPENDITURES FOR 2025 = \$ 85,493.49**

**TOTAL REVENUE FOR 2025 = \$ 446,504.72**

REPLACEMENTS = \$ 140.95

LIBRARY DONATIONS= \$ 1,486.05

LIBRARY DONATIONS RESTRICTED = \$ 1,000.00

GRANTS = \$ 0.00

COUNTY CONTRIBUTIONS = \$ 251,877.72

GENERAL PROPERTY TAXES = \$ 192,000.00

INTEREST OTHER SOURCES = \$ 0.00

CAPITAL OUTLAY REVENUE = \$ 0.00

MISCELLANEOUS REVENUE = \$ 0.00

BUILDING FUND REVENUE = \$ 1,200.99

DONATION CARRYOVER REVENUE = \$ 0.00

#### **SAVING ACCOUNT BALANCES**

UNDESIGNATED FUNDS ACCOUNT = \$103,644.75

SAVINGS = \$63,487.78

BUILDING FUND = \$33,920.97

RETIREMENT/SICK LEAVE = \$10,000.00

BOOKMOBILE REPAIR/REPLACEMENT = \$8,078.21

**J. NEXT MEETING** – April 22, 2025 at 5:00 PM

**K. ADJOURN**