

SPOONER MEMORIAL LIBRARY

Board of Trustees Meeting
421 High Street, Spooner, WI
October 22, 2024 at 5:00 PM

A. CALL TO ORDER –

B. ROLL CALL –

C. APPROVAL OF PREVIOUS MINUTES –

D. APPROVAL OF MONTHLY VOUCHERS –

E. PUBLIC COMMENT –

F. OLD BUSINESS –

1. The Board and Director will devote 5 minutes to futuristic thinking per the Strategic Plan
2. “Expanding for Books & Beyond”
 - a. Update from Capital Campaign Committee
 - b. Grant updates
 - c. Pledges
3. Bi-annual Review of Library Policies Manual
 - a. Discuss/Possible Action on Disaster Policy
 - b. Discuss/Possible Action on Pandemic Policy
 - c. Discuss/Possible Action on Adoption of Open Records Policy
4. 2025 Budget
 - a. Discuss/ Possible Action 2025 Budget

G. NEW BUSINESS –

- a. Discuss/Possible Action on Adoption of Email Maintenance Policy (Employee Handbook)

H. LIBRARIAN'S REPORT –

1. Director’s Report
 - a. Statistics
 - b. Upcoming events
 - c. Outreach updates
2. Other reports – Hoopla changes, welcome Nettie Johnson

J. FINANCIAL REPORT –

2024: **TOTAL EXPENDITURES FOR 2024 = \$ 380,149.19**

TOTAL REVENUE FOR 2024 = \$ 416,197.92

REPLACEMENTS = \$ 7331.72

LIBRARY DONATIONS= \$ 8,732.91

LIBRARY DONATIONS RESTRICTED = \$ 4,563.14

GRANTS = \$ 11,000.00

COUNTY CONTRIBUTIONS = \$ 198,679.97

GENERAL PROPERTY TAXES = \$ 190,000.00

INTEREST OTHER SOURCES = \$ 2,490.18

CAPITAL OUTLAY REVENUE = \$ 0.00

MISCELLANEOUS REVENUE = \$ 0.00

SAVING ACCOUNT BALANCES

LIBRARY SPECIAL BUILDING FUND & SAVINGS: -\$ 4,326.77

LIBRARY UNDESIGNATED FUNDS: \$ 111,678.00

CARRYOVER RESTRICTED DONATION: \$ 500.00

J. NEXT MEETING – November 26, 2024 at 5:00 PM

K. ADJOURN