

**SPOONER MEMORIAL LIBRARY**  
Board of Trustees Meeting  
421 High Street, Spooner, WI  
March 26, 2024 at 5:00 PM  
AGENDA – Amended March 22, 2024

**A. CALL TO ORDER –**

**B. ROLL CALL –**

**C. APPROVAL OF PREVIOUS MINUTES –**

**D. APPROVAL OF MONTHLY VOUCHERS –**

**E. PUBLIC COMMENT –**

**F. OLD BUSINESS –**

1. The Board and Director will devote 5 minutes to futuristic thinking per the Strategic Plan
2. “Expanding for Books & Beyond”
  - a. Financial Presentation with SEH
  - b. Campaign Committee Status
  - c. Other Updates
3. Bi-annual Review of Library Policies Manual
  - a. Begin Patron Policies

**G. NEW BUSINESS –**

1. Review Staff Wages – At this time the chairman anticipates going into closed session as per State Statute 19.85(1):19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises to discuss potential staff wage increases.
2. Director’s request to visit UW Madison Archives to obtain copies of older annual reports.

**H. LIBRARIAN'S REPORT –**

1. Director’s Report
  - a. Libraries Transforming Communities Grant Updates
  - b. ADA Picnic Table in memory of Karie Masters, Spooner Women’s Club
  - c. Statistics – Circulation, Overall, Food Insecurity
  - d. Outreach updates – Bookmobile, Story Walk, 4K School Event, Daycare Visit
  - e. Events and programs – Spring Newsletter Coming Out Soon, New Partnerships
2. Other reports

**J. FINANCIAL REPORT –**

2024: **TOTAL EXPENDITURES FOR 2024 = \$ 116,263.80**

**TOTAL REVENUE FOR 2024 = \$ 393,533.45**

REPLACEMENTS = \$ 303.73

LIBRARY DONATIONS= \$ 3,535.61

LIBRARY DONATIONS RESTRICTED = \$ 1,050.00

GRANTS = \$ 0.00

COUNTY CONTRIBUTIONS = \$ 198,644.11

GENERAL PROPERTY TAXES = \$ 190,000.00

INTEREST OTHER SOURCES = \$ 0.00

CAPITAL OUTLAY REVENUE = \$ 0.00

MISCELLANEOUS REVENUE = \$ 0.00

**SAVING ACCOUNT BALANCES**

LIBRARY SPECIAL BUILDING FUND: \$ 36,168.22

LIBRARY SAVINGS: \$ 6,966.34

LIBRARY UNDESIGNATED FUNDS: \$ 82,980.91

CARRYOVER RESTRICTED DONATION: \$ 500.00

**J. NEXT MEETING** – April 23, 2024 at 5:00 PM

**K. ADJOURN**