

## **SPOONER MEMORIAL LIBRARY**

Board of Trustees Meeting  
421 High Street, Spooner, WI  
July 25, 2023 at 5:00 PM  
AGENDA

### **A. CALL TO ORDER –**

### **B. ROLL CALL –**

### **C. APPROVAL OF PREVIOUS MINUTES –**

### **D. APPROVAL OF MONTHLY VOUCHERS –**

### **E. PUBLIC COMMENT –**

### **F. OLD BUSINESS –**

1. The Board and Director will devote 5 minutes to futuristic thinking per the Strategic Plan.
2. Feasibility Study
  - a. ACTION – Discuss and possibly approve square footage plan for new library
  - b. Next steps
3. Continue bi-annual review of Employee Handbook
  - a. Update section 1a and 2f.
  - b. Discuss and update section 3. Begin section 4.
4. Discussion on current library hours
  - a. Revisit 8:00 a.m. – 7:00 p.m. schedule
5. Budget 2023: Continue discussion

### **G. NEW BUSINESS –**

1. NONE

### **H. LIBRARIAN'S REPORT –**

1. Director's Report
  - a. Statistics
  - b. Outreach updates
  - c. Events and programs
2. Other reports

### **J. FINANCIAL REPORT –**

2023: **TOTAL EXPENDITURES FOR 2023 = \$ 180,876.81**

**TOTAL REVENUE FOR 2023 = \$ 454,926.63**

REPLACEMENTS = \$158.04

LIBRARY DONATIONS= \$ 6,085.32

LIBRARY DONATIONS RESTRICTED = \$ 10,926.21

GRANTS = \$ 30,645.91

COUNTY CONTRIBUTIONS = \$ 216,503.12

GENERAL PROPERTY TAXES = \$ 190,000.00

INTEREST OTHER SOURCES = \$ 608.03

### **SAVING ACCOUNT BALANCES (updated 4/20/2023)**

LIBRARY SPECIAL BUILDING FUND: \$ 51,000.00

LIBRARY SAVINGS: \$6,966.34

LIBRARY UNDESIGNATED FUNDS: \$ 82,980.91

CARRYOVER RESTRICTED DONATION: \$ 1,000.00

### **J. NEXT MEETING – August 22, 2023 at 5:00 PM**

### **K. ADJOURN**