

SPOONER MEMORIAL LIBRARY

Board of Trustees Meeting
421 High Street, Spooner, WI
January 24, 2023 at 5:00 PM
AGENDA

A. CALL TO ORDER –

B. ROLL CALL –

C. APPROVAL OF PREVIOUS MINUTES –

D. APPROVAL OF MONTHLY VOUCHERS –

E. PUBLIC COMMENT –

F. OLD BUSINESS –

1. The Board and Director will devote 5 minutes to futuristic thinking per the Strategic Plan.
2. Community Powered Update
3. Library's Response to COVID-19
4. Feasibility Study
 - a. Update and next steps
5. Bookmobile
 - a. Updates: Bookmobile is at Eminent, books are coming in, routes and schedules are finalized.
6. Bi-Annual Policy Manual Review
 - a. Review "Rules of Conduct." Consider adding "Social Media Policy" and "Attendance at Library Public Programs Policy". Consider adding Story Hour statement to "Safe Child Policy."

G. NEW BUSINESS –

1. Director request to carry over 9 holiday hours and 7 floating holiday hours from 2022 – 2023.

H. LIBRARIAN'S REPORT –

1. Director's Report – 2022 year-end statistics
2. Winter 2023 Newsletter
3. Summer Reading Theme Selected – "Reading is Sweet"
4. Northwoods Ukulele Festival – August 26, 11:00 am – 6:00 pm @ Shell Lake Band Shell
5. Other reports

J. FINANCIAL REPORT –

2022: **TOTAL EXPENDITURES FOR 2022 = \$ 7,781.75**

TOTAL REVENUE FOR 2022 = \$ 186,620.61

REPLACEMENTS = \$ 11.04

LIBRARY DONATIONS= \$ 1,154.77

LIBRARY DONATIONS RESTRICTED = \$ 1,000.00

GRANTS = \$ 0.00

COUNTY CONTRIBUTIONS = \$ 184,454.80

GENERAL PROPERTY TAXES = \$ 0.00

OTHER = \$ 0.00

2023: **TOTAL EXPENDITURES FOR 2023 = \$ 446,293.24**

TOTAL REVENUE FOR 2023 = \$ 451,873.89

REPLACEMENTS = \$ 608.33

LIBRARY DONATIONS= \$ 17,281.07 (includes carryover)

LIBRARY DONATIONS RESTRICTED = \$ 3,858.80 (includes carryover)

GRANTS = \$ 41,022.59

COUNTY CONTRIBUTIONS = \$ 146,730.09

GENERAL PROPERTY TAXES = \$ 186,500.00

OTHER = \$ 661.01

SAVING ACCOUNT BALANCES (NOT UPDATED):

LIBRARY SAVINGS: \$ 6,702.29

LIBRARY SPECIAL BUILDING FUND: \$ 51,000.00

LIBRARY UNDESIGNATED FUNDS: \$ 13,448.47

LIBRARY SICK LEAVE PAYOUT ACCOUNT: \$ 10,000.00

J. NEXT MEETING – Director request to change next meeting date to Tuesday, February 14, 2023 @ 5:00 p.m. to allow time to send approved Annual Report to NWLS.

K. ADJOURN