

SPOONER MEMORIAL LIBRARY

Board of Trustees Meeting
421 High Street, Spooner, WI
September 27, 2022 at 5:00 PM
AGENDA

A. CALL TO ORDER –

B. ROLL CALL –

C. APPROVAL OF PREVIOUS MINUTES –

D. APPROVAL OF MONTHLY VOUCHERS –

E. PUBLIC COMMENT –

F. OLD BUSINESS –

1. Library's Response to COVID-19
2. Feasibility Study
 - a. At this time the president anticipates going into closed session as per Wisconsin Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discuss and possibly vote on offer on property.
3. Bookmobile
 - a. Update – Wrap in process (Buzz Signs & Graphix), excited townships, budget
 - b. Continue working on Bookmobile Policy
4. 2023 Budget - Updates (additional City costs, amendments after City Finance Meeting)
5. Bi-Annual Policy Manual Review
 - a. Patron policies
6. Office Update – Tour of updated cataloger space

G. NEW BUSINESS –

1. Auditor Recommendation - Rename "Retirement Disbursement Account" to "Sick Leave Payout Account" and transfer \$10,000 from "Undesignated Funds Account" to "Sick Leave Payout Account".

H. LIBRARIAN'S REPORT –

1. Director's Report – Events recap, etc.
2. Library & Food Insecurity Updates
3. Community Powered Update
4. Other reports

J. FINANCIAL REPORT –

2022: **TOTAL EXPENDITURES FOR 2022 = \$ 302,988.78**

TOTAL REVENUE FOR 2022 = \$ 384,585.14

REPLACEMENTS = \$ 410.77

LIBRARY DONATIONS= \$ 13,791.77 (includes carryover)

LIBRARY DONATIONS RESTRICTED = \$ 3,274.13 (includes carryover)

GRANTS = \$ 31,714.89

COUNTY CONTRIBUTIONS = \$ 146,730.09

GENERAL PROPERTY TAXES = \$ 186,500.00

OTHER = \$ 52.15

REIMBURSEMENTS & SCHOLARSHIPS: \$ 1,181.36

SAVING ACCOUNT BALANCES:

LIBRARY SAVINGS: \$ 6,702.29

LIBRARY SPECIAL BUILDING FUND: \$ 51,000.00

LIBRARY UNDESIGNATED FUNDS ACCOUNT: \$ 23,448.47

J. NEXT MEETING – October 25, 2022 @ 5:00 p.m.

K. ADJOURN