

SPOONER MEMORIAL LIBRARY

Board of Trustees Meeting

421 High Street, Spooner, WI

May 24, 2022 at 5:00 PM

A. CALL TO ORDER –

B. ROLL CALL –

C. APPROVAL OF PREVIOUS MINUTES –

D. APPROVAL OF MONTHLY VOUCHERS –

E. PUBLIC COMMENT –

F. OLD BUSINESS –

1. Library's Response to COVID-19
2. Feasibility Study
 - a. Updates and next steps
3. Bookmobile
 - a. Develop Bookmobile Policy
4. Strategic Plan
 - a. Board will devote 5 minutes for futuristic thinking and brainstorming at each meeting.
 - b. Update on community survey

G. NEW BUSINESS –

1. Annual Review of Director – At this time the chairman anticipates going into closed session as per State Statute 19.85(1):19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises to discuss the annual library director evaluation.
2. Library Policies Bi-Annual Review
 - a. Review Library Director, Conflict of Interest, and General
3. 2023 Budget
 - a. Begin discussion
4. Plan for Undesignated Funds Account
5. New Board Member
 - a. Danielle Danford's name has been given to the Mayor to approve as Jerry Fabert's replacement at the end of his term. Danford will start in July if approved.

H. LIBRARIAN'S REPORT –

1. Nan Hendry will be receiving the Governor's Service Award – Volunteer of the Year Northwest Wisconsin in Madison on Thursday for her work at the library with her ukulele programs and the Northwoods Ukulele Festival. The Director will drive her down.
2. WAPL Conference 2022 summary
3. Book communities update
4. Food insecurity updates – Books & Bread, Compassion Kitchen
5. Community First update – WashCo Grows, care packages
6. Community Powered update
 - a. Hire of Emily Riewestahl. Training on June 12-17 in Milwaukee. Grant purchases.
7. Events & Programs Recap – Story Hour, book clubs, LEGO Club, Stuffed Animal Sleepover
8. Upcoming Events & Programs – Story Hour, Savvy Seniors, Banned Book Club, LEGO Club, Scavenger Hunts, Find the Librarian Hunt, Tracy Chipman, Petting Zoo, Carnival, Snake Discovery
9. Outreach Update –Fishing opener recap, Family Festival, SRP school visits
10. Library Statistics
11. Other reports –

J. FINANCIAL REPORT –

2022: **TOTAL EXPENDITURES FOR 2022 = \$ 159,324.39**

TOTAL REVENUE FOR 2022 = \$ 345,844.37

REPLACEMENTS = \$ 225.20

LIBRARY DONATIONS= \$ 11,596.66

LIBRARY DONATIONS RESTRICTED = \$ 1,412.20

GRANTS = \$ 966.57

COUNTY CONTRIBUTIONS = \$ 146,505.73

GENERAL PROPERTY TAXES = \$ 186,500.00

OTHER = \$ 10.14

REIMBURSEMENTS & SCHOLARSHIPS: \$ 0.00

SAVING ACCOUNT BALANCES:

LIBRARY SAVINGS: \$ 6,702.29

LIBRARY SPECIAL BUILDING FUND: \$ 50,000.00

LIBRARY UNDESIGNATED FUNDS ACCOUNT: \$ 23,448.47

J. NEXT MEETING –

June 28, 2022 @ 5:00 p.m.

K. ADJOURN