

SPOONER MEMORIAL LIBRARY

Board of Trustees Meeting
421 High Street, Spooner, WI
February 10, 2022 at 5:00 PM

Meeting will be held in person with masks required

A. CALL TO ORDER –

B. ROLL CALL –

C. APPROVAL OF PREVIOUS MINUTES –

D. APPROVAL OF MONTHLY VOUCHERS –

E. PUBLIC COMMENT –

F. OLD BUSINESS –

1. Library's Response to COVID-19 – Moving forward
 - a. Director request to stay as is.
2. Feasibility Study – Update and next steps
 - a. Update after meeting with City Administrator.
 - b. Update after discussion with Walnut Street neighbor.
 - c. Next steps on pursuing an addition onsite.
 - d. Next steps on pursuing a new build offsite.

G. NEW BUSINESS –

1. Strategic Plan – Updates and progress
 - a. Board will devote 5 minutes for futuristic thinking and brainstorming at each meeting.
 - b. Director will tell of experience advocating for libraries at Library Legislative Day in Madison.
2. Annual Report – Approval of 2021 Annual Report

H. LIBRARIAN'S REPORT –

1. Most staff have had background checks completed without any red flags.
2. Outreach updates – Katy is working on creating a seed catalog, setting up Farmer's Market Story Time dates, scheduling more daycare visits, SES Reading Night, St. Francis book bins. Bookmobile update.
3. Books & Bread – January 2022 served 119 households consisting of 348 individuals. Angie, Community First volunteers, and the church pastors worked together to keep it going despite the cold and the Feed My People Food truck breaking down. This program is so successful that all partners have agreed to continue the program through August 2022, probably beyond. The next distribution is February 23rd.
4. Compassion Kitchen – January 2022 served 46 households consisting of 142 individuals. 80 bags of food and 33 care packages were distributed. The lobby is restocked throughout the week with new product being delivered to the food pantry from Feed My People Food Bank at no charge to the library or the food pantry.
5. Community First – Spring into Action & WashCo Grows initiatives are going strong. Likely to fill the vacant board position this month. Another care package bagging event is taking place on the 10th at the Library. Ventures is once again partnering with the library on this. Enough product for 200 care packages was purchased from economart, by Community First for the next round of distributions.
6. Events & Programs – Story Hour, Mystery Movie Night, LEGO Club, snowshoe hike, Savvy Seniors, Stuffed Animal Sleepovers, Chad Lewis, Mystery Yarn Contest, Winter Reading Challenges, Soup-er Bowl, BINGO for Books, Puzzle Contest, Mischievous Makers. Petting zoo scheduled for July.
7. 2022 Library Statistics – 5,433 regular checkouts and 1,893 e-checkouts in January 2022. For reference, in January 2021 there were 2,848 regular checkouts and 1,659 e-checkouts. We're moving closer to 2019 numbers (7,173 regular checkouts in January).
8. Other Reports –

J. FINANCIAL REPORT –

2022: **TOTAL EXPENDITURES FOR 2022 = \$ 22,553.07**

TOTAL REVENUE FOR 2022 = \$ 145,207.69

REPLACEMENTS = \$ 119.20

LIBRARY DONATIONS = \$ 269.27

LIBRARY DONATIONS RESTRICTED = \$ 0.00

GRANTS = \$ 0.00

COUNTY CONTRIBUTIONS = \$ 144,819.22

GENERAL PROPERTY TAXES = \$ 0.00

OTHER = \$ 0.00

REIMBURSEMENTS & SCHOLARSHIPS: \$ 0.00

SAVING ACCOUNT BALANCES:

LIBRARY SAVINGS: \$6,702.29

LIBRARY SPECIAL BUILDING FUND: \$50,000.00

LIBRARY UNDESIGNATED FUNDS ACCOUNT: \$33,113.68

J. NEXT MEETING –

March 22, 2022 @ 5:00 p.m.

K. ADJOURN