

SPOONER MEMORIAL LIBRARY

Board of Trustees Meeting

421 High Street, Spooner, WI

October 26, 2021 at 5:00 PM

Meeting will be held in person with masks required

A. CALL TO ORDER –

B. ROLL CALL – President will be absent.

C. APPROVAL OF PREVIOUS MINUTES –

D. APPROVAL OF MONTHLY VOUCHERS –

E. PUBLIC COMMENT –

F. OLD BUSINESS –

1. Library's Response to COVID-19 – Moving forward
 - a. Approval of continued masking on Wednesdays to allow for indoor Wednesday programming.
 - b. Approval to move Story Hour back inside the Library with safety precautions in place.
 - c. Approval of updating masking requirements to say 6+ instead of 5+ based on WHO recommendations.
2. Break Room – Flooring installation to be completed October 25-26. New table.
3. Feasibility Study – Property value, location research complete. Update from SEH. Next steps.
4. ARPA Funds – Proposals submitted for specific Book Mobile from Summit Body Works. Cost more than submitted, vote to approve new cost.
5. Library Crack Report (crack in children's wall) review.

G. NEW BUSINESS –

1. Approval of moving the November meeting to the 3rd Tuesday, November 16th due to Thanksgiving.
2. Approval of Library being a host site for a community garden bed through WashCo Grows project.
3. Approval of 2022 Northern Waters Library Service Member Library Agreement.
4. Approval of Library participating in Community Partnered with Wisconsin Humanities (see description in Librarian's Report).
5. Community Conversations

H. LIBRARIAN'S REPORT –

1. Library selected (1 out of 4 total in the state) to be a part of Wisconsin Humanities (WH) "Community Powered" (CP) pilot that focuses on local libraries as host institutions where young CP Coordinators, trained and paid by WH, will partner with librarians, and collaborate with local nonprofit organizations, businesses, and citizens to create a meaningful project that promotes community resilience. NWLS is applying for DPI ARPA grant on behalf of the 4 libraries and Wisconsin Humanities that will provide an additional \$15,000 to the libraries for this project.
2. Nichole Caudill resignation. Need new board member from City of Spooner.
3. Reminder no meeting in December.
4. Fall/Winter 2021 newsletter out.
5. Cost of fountain update over \$4,000. Neil Vasquez donated half of cost. Other cost came out of unrestricted donations.
6. Director attended Toward One Conference in (virtually) in October.
7. Katy attended a National Outreach Conference (virtually) in October.

8. WLA Conference in Green Bay (in person), November 16-19 – Director received scholarship from NWLS to reimburse most of hotel cost and all of conference cost.
9. Team Training Day, October 22.
10. Update on Cataloger 2 and Outreach/Program training after resignation of Eva.
11. Books & Bread – September 22nd served 196 individuals, and 2,852 pounds of food were distributed. October 27th at 10:30-11:30 at Church of Nazarene, Spooner and 12:00-1:00 at Christ Lutheran Church, Trego. Future dates include November 24th and December 22nd.
12. Compassion Kitchen – 85 individuals served with Ready to Eat Food Bags, Emergency Food Bags, and/or care packages in September. October has served 65 individuals so far.
13. Community First – Looking for board member (from faith community). Partnered with Ventures to package 160 more care packages. Used carryover (designated) donation of \$1,047 from book sale to go toward purchase of care package supplies from economart.
14. Events & Programs – Book bins for St. Francis students starting October 28th. Eleven pumpkins and one scarecrow at Jack 'O Lantern Fest. Seven at LEGO Club. Story Hour has several new families with young kids. Mischief Makers, Savvy Seniors, and Wisconsin Science Festival science kits. Upcoming events – One Book, One Community, Stuffed Animal Sleepovers, Annual Winter Reading Challenge (all ages for first time), Community Word Cloud, Winter Blackout BINGO, Homeschool Life Hacks, Homeschool Art Show.
15. September Library Statistics.
16. Other Reports –

J. FINANCIAL REPORT –

2021: **TOTAL EXPENDITURES FOR 2021 = \$ 276,578.14**

TOTAL REVENUE FOR 2021 = \$ 326,681.77

REPLACEMENTS = \$ 509.36

LIBRARY DONATIONS = \$ 6,583.89

LIBRARY DONATIONS RESTRICTED = \$ 1,378.48

GRANTS = \$ 5,140.07

COUNTY CONTRIBUTIONS = \$ 130,247.52

GENERAL PROPERTY TAXES = \$ 183,000.00

OTHER = \$ 2.45

LIBRARY DONATIONS/GRANTS CARRYOVER: \$ 5,456.79

REIMBURSEMENTS & SCHOLARSHIPS: \$ 145.00

SAVING ACCOUNT BALANCES:

LIBRARY SAVINGS: \$6,689.18

LIBRARY SPECIAL BUILDING FUND: \$50,000.00

LIBRARY UNDESIGNATED FUNDS ACCOUNT: \$56,480.77

J. NEXT MEETING –

November 16th or 23rd, 2021 @ 5:00 p.m.

K. ADJOURN