

SPOONER MEMORIAL LIBRARY

Board of Trustees Meeting
421 High Street, Spooner, WI
August 24, 2021 at 5:00 PM

Meeting will be held in person with masks and social distancing required

A. CALL TO ORDER –

B. ROLL CALL –

C. APPROVAL OF PREVIOUS MINUTES –

D. APPROVAL OF MONTHLY VOUCHERS –

E. PUBLIC COMMENT –

F. OLD BUSINESS –

1. Library's Response to COVID-19 – Moving forward
 - a. Recommendations from Director
 - Same as before, only avoid large events inside library
 - Discuss quarantine
 - b. Masking requirement currently Monday- Tuesday, discuss next steps
2. Break Room & Accessibility Door – Update
3. Feasibility Study Estimates
4. Bi-Annual Employee Handbook Review – Section II (C), Section III (C, 5), Section IV
5. Budget 2022 - Approval

G. NEW BUSINESS –

1. Application for ARPA funds.

H. LIBRARIAN'S REPORT –

1. Fountain – Update
2. Books & Bread – June & July distributions served 822 individuals. 6,275 pounds of food distributed. One more distribution on August 25th. September – December 2021, Books & Bread will continue on the 4th Wednesday of each month from 10:30-11:30 am at Church of the Nazarene in Spooner and 12:00-1:00 at Christ Lutheran Church in Trego.
3. Compassion Kitchen – 76 individuals served with Ready to Eat Food Bags, Emergency Food Bags, and/or care packages in July. August has served 27 individuals so far.
4. Community First – Wisconsin Aging and Disability Network Innovation Award granted. 1,041 care packages distributed to date. \$6,000 awarded from Spooner Health's golf fundraiser. More care packages to be purchased and library to be reimbursed for costs of incorporation paperwork. Applying for \$250,000 in ARPA funds. Community gardens.
5. Events & Programs – Find the Librarians (41 participants), Where's Jack (47 participants, "We love the Spooner Library and the activities you do in the community!"), ukulele classes, author visit (8 attendees), Wings Scavenger Hunt, Northwoods Ukulele Festival
6. July Statistics
7. Other Reports

J. FINANCIAL REPORT –

2021: **TOTAL EXPENDITURES FOR 2021 = \$ 213,132.24**

TOTAL REVENUE FOR 2021 = \$ 323,142.59

REPLACEMENTS = \$ 421.37

LIBRARY DONATIONS = \$ 4,460.69

LIBRARY DONATIONS RESTRICTED = \$ 1,107.71
GRANTS = \$ 4,000.00
COUNTY CONTRIBUTIONS = \$ 130,150.37
GENERAL PROPERTY TAXES = \$ 183,000.00
OTHER = \$ 2.45
LIBRARY DONATIONS/GRANTS CARRYOVER: \$ 5,456.79

SAVING ACCOUNT BALANCES:

LIBRARY SAVINGS: \$56,689.18
LIBRARY UNDESIGNATED FUNDS ACCOUNT: \$56,480.77

J. NEXT MEETING –

September 28, 2021 @ 5:00 p.m.

K. ADJOURN