



SPoonER MEMORIAL LIBRARY

Employment Application

APPLICANT INFORMATION											
Last Name			First			M.I.		Date			
Street Address						Apartment/Unit #					
City				State		ZIP					
Phone			Cell Phone								
Date Available			Social Security No.			E-mail					
Position Applied for											
Are you a citizen of the United States?			YES	NO	If no, are you authorized to work in the U.S.?			YES	NO		
Have you ever worked for the City of Spooner/ Library?			YES	NO	If so, when?						
Have you ever been convicted of a felony?			YES	NO	If yes, explain						
EDUCATION											
High School			Address								
From	To	Did you graduate?	YES	NO	Degree						
College			Address								
From	To	Did you graduate?	YES	NO	Degree						
Other			Address								
From	To	Did you graduate?	YES	NO	Degree						
REFERENCES											
<i>Please list three professional references.</i>											
Full Name				Relationship							
Company				Phone							
Address											
Full Name				Relationship							
Company				Phone							
Address											
Full Name				Relationship							
Company				Phone							
Address											

PREVIOUS EMPLOYMENT			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES	NO
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES	NO
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge.	
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
Signature	Date

Please return to the library (421 High Street, Spooner) or scan and email to Angie at spoonerlibrarydirector@gmail.com.

Job application MUST include a resume and letter of interest to be considered complete!